Facilitator’s Guide

1. This training module is appropriate for use with administrators, special and general educators, paraprofessionals, school psychologists, school counselors, and all other school personnel working with students.

2. The CD-ROM includes this presentation, participant handouts, a data collection example form, and information on how to deliver the presentation. The minimum system requirement to run this CD is 1100 KB and the installation of Microsoft PowerPoint Viewer and Adobe Reader. To use PowerPoint Viewer, you need:
   a. PC with a Pentium 75-megahertz (MHz) or higher processor.
   b. Microsoft Windows XP or later operating system.
   c. 270 MB of available hard disk space.

   To use Adobe Reader, you need:
   a. PC with an Intel 1.3 gigahertz (GHz) or higher processor.
   b. Microsoft Windows XP or later operating system.
   c. 260 MB of available hard disk space.

3. Background information necessary for the presenter is found within the body of the project and within this guide.

4. The presentation is divided into five sections. The training module is designed to last approximately three hours. The first section is designed to take approximately 20 minutes, while all other sections are designed to take 40 minutes.
   a. Section 1: Overview
   b. Section 2: Mental Health Needs of Students
   c. Section 3: Classroom Environment
d. Section 4: Crisis Response

e. Section 5: Restoration

5. The goals of the presentation are as follows:
   a. School personnel will evaluate current practices and then create an individualized or grade-level intervention plan to enhance the effectiveness of response.
   b. Teachers will be able to implement these interventions to best meet the needs of students with behavioral challenges.

6. The Facilitator’s Notes are divided by section and includes the following:
   a. Key Points: comprehensive information beyond what is presented in the Power Point presentation.
   b. Discussion Topics: for the purpose of including participants in the presentation.
   c. Activities: procedures for activities.